



AmeriCorps Office of Research and Evaluation

Responses to Questions on Updated Evaluation Planning and Process

December 5, 2025

- **When do I submit my Evaluation Plan?** You no longer submit an evaluation plan. You submit an Evaluation Plan Form that summarizes your plan to evaluate your program.
- **How do I request an AEA?** If you are requesting an AEA at the time of application submission, then the Evaluation Plan Form has a section to submit a request for AEA. After awarding, if there is a change in your grant or evaluation plan that requires a new AEA request, then you should submit the form to evaluationplans@americorps.gov
- **When will the forms be reviewed?** If you are asking for an AEA at the time of application, you will receive a decision post-award. If you are asking for an AEA after awarding, you will receive a decision once you submit the AEA request and the AmeriCorps Office of Research and Evaluation reviews the request.
- **Will I receive an approved form?** No, only if an AEA is requested will the grantee receive the form back with determination.
- **Will I receive any feedback at all?** No, the form's purpose is for compliance and fulfills the requirement of submitting a summary of your evaluation plan to AmeriCorps.
- **When is the form due?** It is due by the NOFO deadline date as part of the grant application process.
- **Who receives the forms?** The AmeriCorps Office of Research and Evaluation receives and keeps track of submissions for compliance purposes and reviews/approves AEA requests as applicable.
- **Are there any changes to who submits the form?** No, grantees should continue submitting applications and their complementary forms per usual.
- **When do I need to submit an updated AEA form?** If a change to your grant or evaluation plan requires a new AEA request.